

A Message to all Prospective 2028 CLASS OFFICERS

Congratulations! You have taken the first step in becoming a Class Officer at Ruben S. Ayala High School. Listed below are a few important things you should consider before running for a class officer position:

**All candidates must complete and submit the class officer
Google form by Monday, August 12th, 2024.**

THE COMMITMENT

- Being a class officer requires a lot of responsibility and commitment.
- Your responsibilities as a class officer should be a priority and be put before any other clubs or activities. Class officers require a huge amount of time and dedication to your class's spirit! Do not underestimate the amount of responsibility this position will require.
- You must be the voice of your class. Talk to new students at lunch, get ideas from different groups on or off campus, become the person to whom people will go to when they need a resource. Don't be afraid to incorporate new and fun ideas for your own class!
- YOU represent your class. The hours you spend at school to prepare for a rally, event, game, etc. may go unrecognized, but it is your job to be a humble hero and a "behind-the-scenes" worker. YOU are in charge of carrying the traditions of Ruben S. Ayala High School.
- You will work hand-in-hand with your class advisors.

THE DUTIES (THESE DUTIES MAY CHANGE)

- Being a class officer requires a lot of commitment and knowledge of what is happening within your class.
- ### **ON CAMPUS DUTIES**
- You will work with your class officers to paint 5 posters for each rally.
 - You will organize the class competition dance which will be presented at the rally.
 - You will be responsible for encouraging your students to volunteer in the class competition game at rallies and lunchtime activities and having them follow through with their commitment.
 - You will play a big role in recruiting students to participate in class council in order to assist you.
 - You will assign volunteers to work at the concession stand at an assigned home football game. This will count as a fundraiser for your class.

VIRTUAL/ OFF CAMPUS DUTIES

- You will work with your class officers to make a class Instagram account and a class remind; you will post reminders and announcements of activities or information that could be useful to your class.
- You will need to stay in regular contact with your class advisors.

- You will assist in ways to keep your class involved and enhance school spirit during a virtual rally, in-person rally, or any other events.

YOUR PREVIOUS EXPERIENCE

- Do you really feel qualified and dedicated to be a class officer, or is your motivation to obtain a title?
- What experiences have you had that qualify you for this position?
- Have you helped with any kind of student volunteering that involved responsibilities similar to those mentioned above?
- Have you really participated, or have you just held an office?



You must meet EVERY one of these qualifications before you run for a class office.

1. All presidents must be able to take the Leadership course from August 2024 to May 2025.
2. Two or more unsatisfactory citizenship grades shall render the candidate ineligible.
3. Must have a 2.0 GPA.
4. Candidates will be required to fulfill their responsibilities of the Class Office for the ENTIRE year.
5. All candidates must complete and submit the class officer [Google form](#) by Monday, August 12th, 2024. You must attend a mandatory meeting at lunch in F126 on August 12th.

Class Officer Petition

Class of 2028

I _____ (your name) have decided to run for _____ (office you are running for) for the Class of 2028. By signing this petition, I hereby understand the responsibility, dedication, and time it will take to be a class officer at Ayala High School. I also meet all the qualifications below and understand the standards to which I will be held. An example of the time commitment is the time involved in planning a rally. It is not uncommon for a student to be at school until 9 PM on the evening (the night before a rally), and then return at 6 AM the next morning. Also, being here working after school. (Being here until 5 PM is not unusual.) You will be entering a quality activities program that demands excellence. I understand that if I post anything negative on social media or am disrespectful to any candidate I will be disqualified.

I am well aware of the demands and the expectations that will be placed upon my parents and I as a member of the leadership class.

Student Signature

_____ Date _____

Student Cell Phone #:

Student Email Address:

Current Fourth Period:

Parent Signature

_____ Date _____

2024-2025 FRESHMAN CLASS OFFICER CAMPAIGNING DATES

The following dates listed below are imperative to the success of your campaign. Should you have any questions, please feel free to contact Shawn Choi.

Monday, August 5th: Class Officer Packets Available
(on the Ayala website)

Monday, August 12th: Class Officer Packets Due and
mandatory meeting at lunch in F126

Monday, August 26 – Friday, August 30: Campaign
Week

Thursday, August 29th: Campaign Speeches at lunch

Friday, August 30th: Elections Take Place. Elections will
take place digitally.

CANDIDATE CAMPAIGNING PROCEDURES

The objective of candidate campaigning is to promote and increase student support for all candidates; all candidates are urged to make an all-out effort in their campaigns. It is fully to their benefit to utilize supporters and unique campaign techniques. Each candidate is expected to operate a well-organized campaign that is in good taste, and does not interfere with any other candidates' campaign

Any violation of the election procedures could result in the candidate's suspension from the election.

Virtual posters are strongly recommended. The candidate or their assistant cannot pass out money, gifts or favors of any kind.

The USB Vice President or Activities Director must approve ALL campaign posters (virtual and in-person) and campaign speeches. All speeches will be made by only one person (the candidate). All campaign speeches will be limited to a **maximum of 1 minute**.

The Activities Director will have the authorization to take any campaign materials down which are illegally posted, inappropriate, or discrimination towards a candidate.

Candidates may not post material or verbally discriminate against another candidate. Candidates and their supporters can only post the pre-approved virtual posters. Candidates can only post positive things. They cannot post anything negative about another candidate. Supporters cannot post anything negative about other candidates either.

Voting will take place electronically. The directions to vote are:

Please use the QR code or go to <https://ayalahs.pollingworks.com/> to vote for your class officers for the 22-23 school year.

- Username: your email name WITHOUT the @stu.chino.k12.ca.us
- Password: Your 9-digit ID number

