



**CHINO VALLEY UNIFIED SCHOOL DISTRICT**  
**Facilities/Planning Division**

Sandra H. Chen, Assistant Superintendent ♦ Phone (909) 628-1201 Ext. 1200 ♦ Fax (909) 548-6034

**CITIZENS' BOND OVERSIGHT COMMITTEE**  
**MEETING MINUTES**  
**December 3, 2007**

**Call to Order:** Ms. Allen called the meeting to order at 5:04 p.m.

Members present were Julie Allen, Kevin Cisneroz, Dave Black, Alan Wapner, Peter Rogers, Roman Nava, Natalie Sanders, Tina Javid, and Tom Haughey. Sandra Chen, Iris Chu, Michael Chapko, Greg Stachura and Laurie Trimbach represented District staff. Ms. Chen introduced Mr. Chapko, the new Director of Maintenance, Operations, and Construction, to committee members.

1. Pledge of Allegiance

Mr. Nava led the group in the Pledge of Allegiance.

2. Public Comment

None.

3. Approval of Minutes of October 22, 2007 Meeting

Mr. Rogers made a motion to approve the minutes from October 22, 2007. Mr. Black seconded the motion and all members present were in favor.

4. Construction Update/Change Orders

Greg Stachura, Construction Coordinator, distributed and discussed the construction update.

- Chino High School stadium upgrade is 99% complete and occupied. Punch list work and project closeout in progress.
- Don Lugo High School, modernization of Buildings C and F and the center of Building A are all 99% complete and occupied. Punch list work and project closeout in progress.
- Modernization projects at Cortez, Dickson, Buena Vista, Borba, Gird El Rancho, Los Serranos, Ramona, Marshall and Ramona are all 99% complete. Punch list work and project closeout in progress.
  - Mr. Nava asked about the phase three project at Dickson. Mr. Stachura explained that the administrative offices were reconfigured with new casework as well as DSA pickup work. The old kitchen area is now a teacher's workroom. At Cortez, the old kitchen was made into offices.
- Fire alarm replacement has started at Borba, Marshall and Newman and is 10% complete. The fire alarm work at El Rancho should start late December.

Ms. Chen reviewed the upcoming projects as follows:

- Dickey Elementary School modernization – language on the Facilities Assessment Report meets the criteria for the use of matching Measure M funds. This project is in planning.
- Chino High School renovation – additional classrooms for science instruction and storage for band. Virtually every classroom on the campus will be renovated to some degree. The project should start in early spring and will last approximately 18-24 months.

- Replacement of portable classrooms on the Marshall Elementary School campus with permanent classrooms.
- Replacement of portable classrooms on the Ramona Junior High School campus with permanent classrooms in conjunction with modernization.

#### 5. COC Member Communications

Mr. Nava presented the committee's First Quarterly report, covering July, August, and September 2007, to the school board on November 1, 2007. Mr. Nava said he was Principal for the Day at Dickson Elementary School. He told the principal he is a member of the COC, and she was glad to give him a tour of all the new improvements to the site.

Ms. Allen asked if there are plans to pass another bond in the future. Ms Chen said the timeline necessary for the planning process for a bond is at least two years. The District is looking at commissioning a facilities master plan to begin in the coming year, which will assess every facility in the district that will give a clear understanding of the current condition and the future needs.

#### 6. Other Topics

The next meeting is on January 14, 2008.

Ms. Javid moved to adjourn, and Mr. Haughey seconded the motion. All agreed and the meeting was adjourned at 5:32 p.m.