

DON LUGO HIGH SCHOOL LEADERSHIP: ASB FALL 2020-2021

Welcome Conquistadores!

You have been selected because of the hard work, character and school spirit you have. This year will be fun, challenging, tiring and exciting as we create new memories for our school. I hope you are excited to get involved and serve our fellow conquistadores by having a positive impact on school culture. This is going to look a little different in this Covid-19 era but we are ONE SCHOOL, ONE FAMILY. We can do it!

What does ASB do?

ASB works to further a positive school environment and is the governing student body of Don Lugo High School. ASB members vote on and approve finances for all student clubs and programs on campus, plan events (virtual and in person), and is seen as leaders of the entire leadership department. This class of student leaders contribute to traditional events on campus and will continue to do so on virtual platforms.

Your involvement in this program *demand*s a high degree of time, responsibility and commitment in the virtual and traditional setting. It is a privilege to be in the leadership program. Students, staff and the community will watch your actions! You have signed on to a commitment of time to serving your school. *This course is UC approved A-G!*

Student Leader Expectations

Support the Lugo belief that we are ONE SCHOOL, ONE FAMILY.

Be Respectful, Be Responsible and Be Involved!

1. Grow in your position as a class member and your leadership ability
2. Work Hard, Work Collaboratively
3. Communicate
4. Act as a role model
5. Plan Ahead
6. Be a part of a self-motivated group.
7. Learn from mistakes
8. Use social media appropriately.
9. Have fun

Required Materials

Students must come to class everyday with the following items:

1. Access to Google classroom and the internet. All assignments will be turned in via google classroom unless otherwise directed.
2. Daily Planner, Calendar (whether it is digital or paper)

Between our busy schedule and your additional responsibilities for your academics, athletics, other clubs, work, and family responsibilities, it is impossible to remember everything. With a daily planner or calendar, you can never say, "But, Mrs. Rigo-Witt, I forgot!"

-it is a good habit to get into NOW to have one place to organize your life, whether it is academics, sports or activities.

Grades & Evaluation

This includes but is not limited to virtual and in person school activities & assignments such as:

- ❖ Leadership assignments reflecting on personal skills, beliefs and group projects
- ❖ Assemblies/Rallies
- ❖ Game participation
- ❖ Sales: Student store, Juice It Up and spirit wear at games
- ❖ Lunchtime Activities
- ❖ Team/Individual Performance
- ❖ Performance as an Officer/ASB or Senate Member
- ❖ Integrity

Throughout the semester, we will have lessons and assignments dealing with different Leadership, or school-related topics. Some of these will be completed in class, others will be homework. It will be your responsibility to turn them in on time using Google Classroom. We will be using google and office 365 apps to complete some assignments.

The ASB leadership class overall grade will be based on points allotted for each assignment. Assignments may include:

Attendance and participation
Written Assignments
Dress Up Days
Mandatory Events

Please do not assume that you will earn an easy “A” in this class. You will have to earn it by showing that you are committed to making a difference on a daily basis.

Spirit days are a part of your grade! As a member of this class, you are expected to dress-up for ALL spirit days. On Fridays, you are expected to wear DLHS spirit wear and school spirit or college gear on Mondays. Spirit wear for cheer, football, basketball, AVID, band, etc is acceptable.

As a member of the class, you will be given a leadership shirt free of charge sometime 1st semester. If you lose or damage the shirt it will be your responsibility to get a replacement. If you drop the class or asked to leave, the shirt should be returned.

Time

In the virtual world, it will be expected that leaders interact on different digital platforms. This may be Instagram, twitter, etc. When appropriate, students will be asked to participate in work days and events in the future. When in a traditional classroom setting, hours can be earned by working on activities/tasks at lunch, or before/after school hours. Specific activities/tasks that qualify for hours include working shifts at the Student Store, working the sound system and participation at sporting events, attending club meetings at lunch or after school, hanging posters/fliers around campus, working on ASB activities/events during non-school hours. Hours must be completed in detail. Writing “Poster painting” or “Committees” doesn’t tell me what you were actually working on. Begin your description with a verb (i.e. “Created judging sheets for Car Show” or “Made Car Show flier”). If you are creating signs, don’t write “Signs” or “posters”. You need to specifically say “Made two signs for volleyball game on Thursday and hung up in the ASB quad.”

DON LUGO HIGH ASB LEADERSHIP CLASS CODE OF CONDUCT AND EXPECTATIONS

As a DLHS student leader, I understand that I am held to a higher standard of behavior than my peers. I understand that I am viewed as a role model to my peers. I understand that I represent the ideals and values of the leadership organization and DLHS both on and off campus. I understand that being in leadership class is an honor and a privilege, not a right.

Behavioral Requirements

I will not be disruptive or disrespectful towards any students or any teachers in my classes or on campus digitally or in person.

I will not receive a referral or be suspended.

I will be a positive influence on campus; with my clothing, words and actions.

I will be kind to all students.

I will not post any inappropriate pictures or comments on any social networking sites. I will not be involved with "drama" including bullying, disrespecting, judging or condemning others online.

I will not commit a crime.

I will not use illegal substances including alcohol, drugs, or tobacco.

I am aware I may be placed on probation OR terminated from the DLHS leadership program if I am involved in any of the above behaviors. Breaking school rules whether great or small is a poor reflection on DLHS as a whole. Being placed on probation means that I will be one of the hardest working students in class. I will need to earn trust back. Being terminated is at the discretion of the advisor and administration and the severity of the offense.

I commit to:

1. Living as a leader on and off campus
2. Respecting everyone with whom I come in contact: teachers, students, and others
3. Acting with integrity
4. Being responsible
5. Kindly interacting with others
6. Extending these morals and values to my social media.

I understand that my enrollment and participation in the class will require a high degree of energy, commitment, and responsibility. In a traditional classroom setting I will be expected to participate in hours of non-class school activities including, but not limited to: Student Store, Renaissance, sporting events, dances, community service, class projects, decorating, meetings, conferences, and visitations. I am expected to maintain an un-weighted 2.0 grade point average to maintain eligibility to hold office. I understand that an ASB card is needed to enter and participate at football games, basketball games, trips that entail bus transportation and other events as they come up. I understand that if I fail to fulfill the duties of my appointed or elected office I will be subject to removal from that office.

I have read and understand the above policies and requirements of the Leadership class.

Student Signature

Student name-printed

Date

I have read and understand the above policies and requirements of the ASB Leadership class. I agree to support the policies and requirements. Photo/video projects will be assigned throughout the year. Often, the purpose of these assignments is to promote DLHS events and ideas. I give permission for my son/daughter to appear in these photo/video projects and understand that they may be posted on DLHS social media sites.

If you do not give permission for your son/daughter to appear in these photos/videos, please initial here: _____
Students without permission to appear on camera for projects will still be expected to collaborate and work behind-the-scenes on their individual/group project.

Further, I understand I can contact Mrs. Rigo-Witt via e-mail at Farrah_rigowitt@chino.k12.ca.us if I have any questions regarding the ASB Leadership program or my child's involvement.

Parent/guardian signature

Parent/guardian name-printed

Date