

CHINO VALLEY UNIFIED SCHOOL DISTRICT

**CHIEF SCHOOL PSYCHOLOGIST**

**DESCRIPTION OF POSITION:**

Provides professional services to special education students, parents, site and District personnel. The Chief School Psychologist will assist the special education staff in the management and coordination of special education mandates as they relate to psychological assessments and related services.

**MAJOR DUTIES AND RESPONSIBILITIES:**

Assists in the administration and supervision of psychological services.

Coordinates district compliance review process and monitors IEPS for compliance with state and federal mandates.

Develops and maintains standards for performance for the School Psychologists in the District.

Is the principal advocate for the School Psychologists regarding behavior planning, functional behavior analysis, and counseling outreach programs.

Facilitates case management conferences between School Psychologists to broaden the opportunities to discuss cases and collaborate to ensure timely completion of difficult cases.

Provides advice and counsel to the Director of Special Education, Coordinator of special education and Program Specialists on psychological issues.

Acts as a resource for Psychologists, Program Specialists and Special Education Teachers for SELPA, Regional Center, DBH and Chino Human Services issues.

Develops and facilitates training opportunities for the Psychologists to enhance professional skills, and provide new ways to provide timely and efficient psychological services.

Ensures that there is a School Psychology intern program in the district.

Coordinates non public school placements and assists with other non public agency placements.

Assists with due process, mediations, hearings and SEHO complaint procedures.

**CREDENTIAL:** Must hold a valid Special Education Credential

**EDUCATION:** PPS Credential with School Psychology. Masters degree in school psychology or counseling required. Doctoral degree in counseling or clinical psychology preferred.

**EXPERIENCE:** 2+ years as school psychologist at K-12 level.

**SUPERVISION:** Under the direction of the Director of Special Education.

**BOARD APPROVED:** 07/01/04  
**REVISED:** 06/23/05